

# 2024 CITIZENSHIP WASHINGTON FOCUS

June 17-28, 2024

## Date

The group will depart Oklahoma on Monday evening, June 17<sup>th</sup>, 2024. They will travel through Missouri, Illinois, Indiana, Ohio, and Pennsylvania and reach Bethesda, MD. On the return trip, the group will depart from Bethesda, MD on Thursday morning, June 27<sup>th</sup> and arrive in Oklahoma on Friday June 28<sup>th</sup>. We have reserved one bus and made reservations with National 4-H Council.

## Cost

Plans and arrangements are being made for participation in the 2023 Citizenship Washington Focus program. The cost and distribution per delegate follows.

Bus .....	400.00
National 4-H Program Registration .....	1,495.00
Lodging on the road .....	150.00
Tickets for sight-seeing.....	10.00
Insurance .....	5.00
Chaperone Expenses .....	415.00
T-Shirt.....	25.00
<b>Total Cost</b> .....	<b>2,500.00</b>

The expenses included in this budget do not allow for food while traveling, snacks, and approximately four meals during Citizenship Washington Focus. The estimated cost for these items should be \$450.00-\$500.00 per delegate. Delegates may also want to bring extra money for purchasing souvenirs. More information will be provided at the required orientation. Delegates and/or parents must attend one of the orientation sessions. Dates of orientation sessions will be communicated with approved delegates.

## Payment of Fees

The transmittal form and total payment are due in the State 4-H Office on or before **5:00pm Tuesday February 15, 2024**. **Please scan the transmittal form and email to Gail Taylor ([gail.taylor@okstate.edu](mailto:gail.taylor@okstate.edu))** Checks should be made payable to **Oklahoma 4-H Foundation**. The name of the delegate needs to appear on the face of the check along with CWF.

Please account for longer mailing times when sending payment.

Mail to: Oklahoma 4-H Foundation  
505 Agriculture Hall  
Stillwater, OK 74078

**Please send check for delegate only. If an alternate is approved, you will be notified and county will be invoiced for additional payment.** Delegates are not accepted without full payment.

## Refunds/Cancellations

**NO REFUNDS WILL BE MADE UNTIL AFTER ALL EXPENSES HAVE BEEN PAID.**

If refunds are available, the following schedule will apply:

**90%** refund if canceled by **April 1** if an \*alternate is available.

**75%** refund if canceled by **May 1** if an \*alternate is available.

If cancellations occur after May 1, there will be **NO REFUNDS**.

**NO REFUNDS** at any time if there is not an alternate of the same gender (\*an alternate is determined by the listing of names indicated as alternates on the transmittal form).

**State 4-H Office will contact alternate's county for payment; counties may not fill cancellations within the county to avoid forfeiting a portion of the conference fee.**

**Please call (405) 744-8888 to cancel.** Emergency cancellations will be considered on a per situation basis.