



Transportation Best Management Practices

Oklahoma State University and Oklahoma 4-H do not own or control private vehicles. Transportation relies on drivers complying with state laws, Oklahoma State University policies, and 4-H guidelines.

Insurance & Liability:

- Oklahoma is self-insured under the Governmental Tort Claims Act (Title 51 §151 et seq.).
- Coverage applies to certified volunteers performing official 4-H duties (not personal 4-H business).
- All vehicles must carry liability insurance and be operated by licensed drivers.

Passenger Vans:

- 12-15 passenger vans require drivers to be 21+ and certified in Precision Driving.
- Vans must not be filled to capacity.
- See OSU Policy 1-0133 and Student Travel Policy for details.

Transportation to/from 4-H Events:

1. Parents/guardians are responsible for their child's transportation.
2. Alternate arrangements must be made by parents/guardians:
 - Done at their discretion.
 - All parties should understand liability.
 - A signed parental release is recommended.
3. Extension educators or certified volunteers may transport youth.
4. Vehicles must be in good repair with one seatbelt per person.
5. Transporting youth in pickup beds is prohibited.
6. Drivers must carry a copy of each child's medical release form during transport.

Teen Drivers:

- Parents may choose to have their teen travel to events in a carpool or drive themselves. When doing so, parents assume full responsibility for their child's transportation arrangements.
- Youth driving to events must park and not use the vehicle during the event.
- Violations may result in loss of 4-H participation privileges.
- Be aware of Oklahoma's Graduated Driver Licensing (GDL) guidelines for drivers under age 18.

Liability Considerations (in case of accident):

- Was the activity consistent with the 4-H mission?
- Was it part of the regular program?
- Was the trip authorized and permitted by policy?
- Were drivers licensed, trained, and compliant with laws?
- Was the vehicle safe and equipped with seatbelts?
- Were passengers behaving appropriately?